

CBL 3.2

SECTION 1

Questions 1-10

Questions 1-5

Complete the table below.

Write NO MORE THAN THREE WORDS OR A NUMBER for each answer.

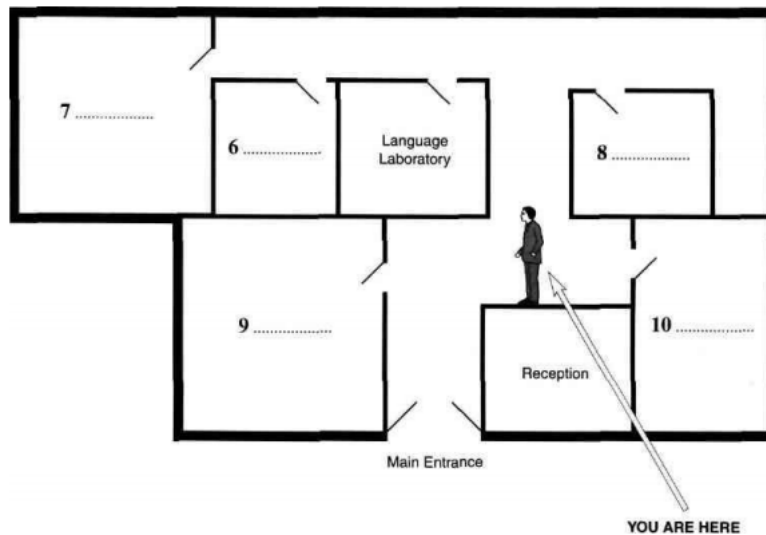
Programme of Activities for First Day		
Time	Place	Event
Example		Meet the Principal and staff
10.00	1.	
10.15		Talk by 2.
10.45		Talk by 3.
4.	Classroom 5	5. test

Questions 6-10

Label the rooms on the map below.

Choose your answers from the box below and write them next to questions 6-10.

- CL Computer Laboratory
- DO Director's Office
- L Library
- MH Main Hall
- S Storeroom
- SAR Self Access Room
- SCR Student Common Room
- SR Staff Room



SECTION 2

Questions 11-20

Questions 11-15

Complete the table below.

Write NO MORE THAN THREE WORDS for each answer.

TYPE OF HELP	EXAMPLES
FINANCIAL	<ul style="list-style-type: none"> • grants • 11. _____
12. _____	<ul style="list-style-type: none"> • childcare • nurseries
ACADEMIC	<ul style="list-style-type: none"> • 13. _____ • using the library
14. _____	<ul style="list-style-type: none"> • individual interests • 15. _____

Questions 16-20

Complete the notes below.

Write **NUMBERS OR NO MORE THAN THREE WORDS** for each answer.

HELPLINE DETAILS	
Officer	Jackie 16. _____
Address	Student Welfare Office 13 Marshall Road
Telephone number	17. _____
Opening hours	9.30am - 6pm (weekdays) 18. _____ (Saturdays)
	Ring or visit office for 19. _____
	N.B. At peak times there may be a 20. _____

SECTION 3

Questions 21-30

Questions 21-24

Choose the correct letters A-C

21. At the start of the tutorial, the tutor emphasises the importance of

- A. interviews.
- B. staff selection.
- C. question techniques.

22. An example of a person who doesn't 'fit in' is someone who

- A. is over-qualified for the job.
- B. lacks experience of the tasks set.
- C. disagrees with the rest of the group

23. An important part of teamwork is having trust in your

- A. colleagues' ability.
- B. employer's directions.
- C. company training.

24. The tutor says that finding out personal information is

- A. a skill that needs practice.
- B. avoided by many interviewers.
- C. already a part of job interviews.

Questions 25-29

Complete the notes below.

Write NO MORE THAN THREE WORDS for each answer.

Personality Questionnaires

- completed during 25. _____
- used in the past by the 26. _____ and the 27. _____
- nowadays used by 28. _____ of large employers
- questions about things like: working under pressure or keeping deadlines
- written by 29. _____ who say candidates tend to be truthful

Question 30

Choose the correct letter A—C.

What is the tutor trying to do in the tutorial?

- A. describe one selection technique
- B. criticise traditional approaches to interviews
- C. illustrate how she uses personality questionnaires

SECTION 4 Questions 31-40

Questions 31 and 32

Complete the notes below. Write NO MORE THAN THREE WORDS AND/OR A NUMBER for each answer.

HAT-MAKING PROJECT

Project Profile

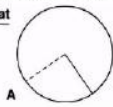
Example Answer
 Name of student: Vivien
 Type of school: 31. _____
 Age of pupils: 32. _____

Questions 33 and 34

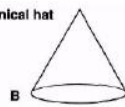
Label the diagrams. Write NO MORE THAN THREE WORDS for each answer.

Introduction to Hat-Making

First Hat

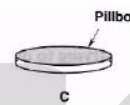
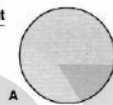


Conical hat



cut into centre and 33. _____ the cut

Second Hat



stick flaps to 34. _____ of circle

Questions 35-37

Complete the notes below. Write NO MORE THAN THREE WORDS for each answer.

DESIGN PHASE

Stage A Refer to research and design a hat 35. _____

Stage B Make a small-scale 36. _____ hat

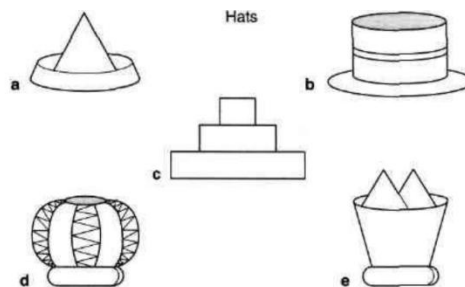
Constraints

- material: paper
- colours: 37. _____
- glue: must not show

Questions 38-40

Indicate who made the hats below. Write the appropriate letter A-E next to each name.

38. Theresa _____ 39. Muriel _____ 40. Fabrice _____



Answers – CB L 3.2

1. (the) Main Hall NOT Hall
2. (the) Director (of) (Studies) // DOS
3. (the) Student(s) Advisor/Adviser
4. eleven/11 o'clock //11.00 (am)
5. placement/English
6. L // Library
7. MH // Main Hall
8. CL // Computer Laboratory
9. SR // Staff Room
10. SCR // Student Common Room
11. (overseas)(student(s')) (tuition) fees // queries regarding fees
12. (the) domestic (area)
13. (essay(s')) deadlines NOT ressay(s)
14. social (life)
15. outings // trips
16. KOUACHI
17. 3269940
18. ten/10(am)-/to4/four(pm)
19. (an) appointment(s)
20. waiting list
21. B
22. C
23. A
24. C
25. selection (procedure)
- 26-27. (the) (ancient) Chinese // (the) military [EITHER ORDER]
28. (almost) two thirds
29. experts NOT expert
30. A
31. secondary
32. 14 // fourteen (year olds/years old)
33. overlap // overlapping ACCEPT over(-)lap // over(-)lapping
34. underside // underneath // bottom NOT side
35. on paper // in two dimensions
36. 3/three(-)dimensional // 3(-)D
37. MUST STATE ALL THREE - white, grey/gray, brown
38. C
39. D
40. A